



THE HUMAN SERVICE CENTER

(HUMAN SERVICES BOARD 51.42/51.437)

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MINUTES of the **HUMAN SERVICES BOARD**

Regular Board Meeting Special Board Meeting Committee Meeting

Type of Committee: Administration Committee

Date and Time of Meeting: Thursday, August 12, 2021 at 4:00 PM

Person Taking Minutes: Melissa Gauthier

**Minutes reflect the recorder's notations of actions taken and are subject to approval of the appropriate committee and/or Board.*

Members Present: Ted Cushing(via video), Bill Korrer, Paul Millan, Alan VanRaalte

Members Excused: Maggie Peterson

Members Absent: None

Staff Present: Keith Haselton, Angela Paddock, Melissa Gauthier

Others Present:

I. MEETING CONVENED

The meeting convened at 4:04 P.M. by Chair Korrer and it was noted that a quorum was present, and the posting of the agenda and media notification had taken place in accordance with the Wisconsin Open Meeting Law.

II. APPROVAL OF MINUTES FROM JULY 15, 2021

Motion by Millan, second by Korrer to:

APPROVE THE MINUTES AS PRESENTED FROM JULY 15, 2021.

All ayes, motion carried.

III. REVIEW AND CONSIDERATION OF INVOICES OF THE HUMAN SERVICE CENTER: ACTION ITEM

The committee was provided with a check run summary and a detailed report of checks from 7/10/21 to 8/5/21. The committee reviewed the expenditures.

Motion by VanRaalte, seconded by Cushing to:

APPROVE THE 7/10/21 to 8/5/21 INVOICES OF THE HUMAN SERVICE CENTER IN THE AMOUNT OF \$871,630.78.

All ayes, motion carried.

IV. FINANCIAL UPDATE

Haselton provided the committee with a financial update. The members were given a handout that outlined the Statement of Net Position and Statement of Activities by program. Haselton noted that through June 2021, HSC is reporting a surplus of \$524,000. Haselton also reported that hospitalizations remain low and the Medicaid coverage of residential substance use disorder treatment has contributed to the surplus.

V. 2022 SYSTEMS BUDGET: ACTION ITEM

Haselton reported on the proposed 2022 Systems Budget. A handout breaking down the proposed budget was provided to the committee members. Haselton and Paddock provided a brief overview of how the budget calculations were made, noting the Systems budget is reallocated based on headcount and included within the BH and DD budgets. The committee reviewed the budget as proposed. The committee discussed the budget.

Motion by VanRaalte, second by Millan to:

APPROVE THE 2022 SYSTEMS BUDGET AS PRESENTED IN THE AMOUNT OF \$1,260,553.

All ayes, motion carried.

VI. 2022 DEVELOPMENTAL DISABILITIES BUDGET: ACTION ITEM

Haselton presented the 2022 Developmental Disabilities Budget to the committee members. The committee reviewed and discussed the budget as proposed.

Motion by Cushing, second by Millan to:

APPROVE THE 2022 DEVELOPMENTAL DISABILITY BUDGET AS PRESENTED IN THE AMOUNT OF \$3,093,104 AND FORWARD TO BOARD FOR APPROVAL.

All ayes, motion carried.

VII. 2022 BEHAVIORAL HEALTH BUDGET: ACTION ITEM

Haselton presented the 2022 Behavioral Health Budget to the committee members. The committee reviewed and discussed the budget as proposed.

Motion by Millan, second by VanRaalte to:

APPROVE THE 2022 BEHAVIORAL HEALTH BUDGET AS PRESENTED IN THE AMOUNT OF \$7,769,722 AND FORWARD TO BOARD FOR APPROVAL.

All ayes, motion carried.

VIII. CLOSED SESSION

A. THE COMMITTEE MAY CONSIDER A MOTION TO CONVENE INTO CLOSED SESSION PURSUANT TO:

1. Section 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.
2. Section 19.85(1)(f) for the purpose of considering financial, medical, social, or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where paragraph (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.

Roll call vote:

Aye: VanRaalte, Cushing, Korrer, Millan

No:

Convened into closed session at 4:45 P.M.

IX. RETURN TO OPEN SESSION

A. THE COMMITTEE WILL RETURN TO OPEN SESSION AND MAY RATIFY ANY ACTION TAKEN OR DISCUSSED IN THE CLOSED SESSION.

Roll call vote:

Aye: VanRaalte, Cushing, Korrer, Millan

No:

All ayes, Returned to Open Session at 4:52 P.M.

No action taken during closed session.

X. NEXT MEETING DATE

September 9, 2021 at 4:00 PM

XI. ADJOURNMENT

There being no further business, Korrer made a motion to adjourn the meeting.

MEETING ADJOURNED AT 4:53 P.M.

All ayes, motion carried.

Melissa Gauthier
Administrative Assistant