



# THE HUMAN SERVICE CENTER

SERVING FOREST - ONEIDA - AND VILAS COUNTIES

(HUMAN SERVICES BOARD 51.42/51.437)

P.O. BOX 897

705 EAST TIMBER DRIVE • RHINELANDER, WI 54501-0897

TELEPHONE: 715-369-2215

FAX: 715-369-2214

## **MEETING NOTICE**

There will be a meeting of the:

### **PERSONNEL COMMITTEE**

of the Human Services Board

on

**FRIDAY, SEPTEMBER 28, 2018 AT 10:00 A.M.**

(Minocqua Room)

at The Human Service Center

705 East Timber Drive, Rhinelander, WI

Entry: Main Entrance (follow posted signs) Handicap accessibility at main entrance.

Posted & Media Notified By: Michelle Bellile

*A quorum of the Human Services Board and various Human Services Board committees may be present at this meeting. No business will be discussed nor any action taken by the Human Services Board or any other Human Services Board committee, other than the committee listed on this notice*

### **AGENDA**

*ALL AGENDA ITEMS ASSUMED TO BE DISCUSSION/DECISION ITEMS*

- I. Meeting Convenes
- II. Approval of Minutes from October 13, 2017
- III. Election of Officers: Action Item
- IV. Updates to Employee Handbook: Action Item
  - A. Resignation Section
  - B. Travel and Lunch Outside of Tri-County Area
- V. Vacation Carry Over Policy for Management: Action Item
- VI. Closed Session
  - A. The Committee may consider a motion to adjourn into closed session pursuant to:
    1. Section 19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.The topics that would be discussed in closed session are: 1. Executive Director performance review, 2. Executive Director wage review. The Committee will reconvene in open session immediately following the closed session and take action, if any, on any matter discussed in closed session.
- VII. Return to Open Session
  - A. The Committee will return to open session and may ratify any action taken in the closed session.

- VIII. Next Meeting Date
- IX. Adjournment

Date Posted and Faxed to Media: Wednesday, September 26, 2018

Media Notified: The Northwoods River News, The Forest Republican, Vilas County News Review

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aides and services.  
Contact A. Beauchaine at 715-369-2215, ext. 3935.