



# THE HUMAN SERVICE CENTER

(HUMAN SERVICES BOARD 51.42/51.437)

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## MINUTES OF THE HUMAN SERVICE BOARD OF FOREST, ONEIDA AND VILAS COUNTIES

Date and Time of Meeting: **Wednesday, July 21, 2021, 5:00 P.M.**

Recorder\*: Angela Paddock, Human Resource and Operations Manager

\*Minutes reflect the recorder's notations of actions taken and are subject to approval by the appropriate Committee and/or Board.

**MEMBERS PRESENT:** Ted Cushing, Jennifer Dornfeld, Cindy Gretzinger, Bill Korrer, Ron Kressin, Harland Lee, Paul Millan, Maggie Peterson, Ken Storms, Nancy Tauer, Bob Thome, Jr., Holly Tomlanovich (phone), Alan VanRaalte

**MEMBERS EXCUSED:** Cheri Collins

**MEMBERS ABSENT:** none

**STAFF PRESENT:** Tamara Feest, Angela Paddock

**OTHERS PRESENT:**

I. **MEETING CONVENED**

The meeting of The Human Services Board was called to order by Chair Korrer at 5:00 P.M. It was noted that a quorum was present, the agenda had been distributed to all members and that the meeting had been announced in accordance with the Wisconsin Open Meetings Law.

II. **APPROVAL OF THE MINUTES**

Motion by Cushing, seconded by Lee to:

**APPROVE THE MINUTES OF THE MEETING OF JUNE 16, 2021.**

All ayes: motion carried.

III. **DIRECTOR'S REPORT**

A. Board Training Schedule Update: An updated Board training schedule was provided; there will be no training July through September.

- B. Personnel Updates: Recruitment continues for the Secretary, Speech Language Pathologist and CCS Service Facilitator positions. Interviews have been scheduled with the applicants of the CCS Service Facilitator positions at the end of the month.
  - C. MAPC Program Update: Feest explained that HSC is the only “county” to offer MAPC in the state and HSC is looking at transitioning the program to MILC before the MAPC RN retires from HSC.
  - D. Crisis and Jail Interface: Feest provided an update on the meeting that was held with Chief Deputy Hess and Captain Tyler Young. Feest explained jails have a requirement to place people on and take people off suicide watch and DOJ regulations require a masters level clinician to do so. Under the regulations that apply to HSC, the licensure is not required. Attorney for HSC created a memo to clarify the differences in regulations and identify applicable expectations. HSC will continue to partner with the jails to work through this issue.
- IV. REPORT OF THE DEVELOPMENTAL DISABILITIES COMMITTEE – 7/14/2021  
Lee reported on the meeting of July 14, 2021. Minutes had been distributed and there were no questions following his report.
- V. REPORT OF THE BEHAVIORAL HEALTH COMMITTEE – 7/15/2021  
Kressin reported on the meeting of July 15, 2021. Minutes had been distributed and there were no questions following his report.
- A. NAMI Funding Request: Action Item  
Motion by VanRaalte, seconded by Tauer to:  
**APPROVE THE NAMI FUNDING REQUEST IN THE AMOUNT OF \$10,000 FOR 2021.**  
All ayes: motion carried.
- VI. REPORT OF THE ADMINISTRATION COMMITTEE – 7/15/2021
- A. Financial Update: Chair Korrer presented the financial update through the month of May. Current surplus estimated at \$389K. He also explained the committee voted to approve a 3.5% COLA for the 2022 budget.
  - B. Additional CLTS Support & Service Coordinator Position: Action Item – Administration Committee approved and forwarded to the full Board the addition of a CLTS Support and Service Coordinator position to help with the increase in workload.  
Motion by Lee, seconded by VanRaalte to:  
**APPROVE THE ADDITION OF A CLTS SUPPORT & SERVICE COORDINATOR POSITION FOR 2021.**  
All ayes: motion carried.
- VII. NEXT MEETING DATES
- A. Administration: Thursday, August 12, 2021 at 4:00 P.M.
  - B. Board: Wednesday, August 18, 2021 at 4:00 P.M.
  - C. Behavioral Health: Thursday, August 12, 2021 at 3:00 P.M.

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- D. Developmental Disabilities: Wednesday, August 11, 2021 at 3:00 P.M.
- E. Operations: On hold

VIII. ADJOURNMENT

There being no further business, motion by Cushing seconded by Millan to:  
**ADJOURN THE MEETING.**  
All ayes: motion carried.

Meeting adjourned at 5:32 P.M.

Angela Paddock  
Human Resources and Operations Manager

APPROVED