



# THE HUMAN SERVICE CENTER

(HUMAN SERVICES BOARD 51.42/51.437)

P.O. BOX 897

705 EAST TIMBER DRIVE • RHINELANDER, WI 54501-0897

TELEPHONE: 715-369-2215

FAX: 715-369-2214

## MINUTES of the HUMAN SERVICES BOARD

Regular Board Meeting     Special Board Meeting     Committee Meeting

Type of Committee:            Developmental Disabilities

Date and Time of Meeting:    Wednesday, May 9, 2018 at 3:00 P.M.

Person Taking Minutes:      Michelle Bellile

*\*Minutes reflect the recorder's notations of actions taken and are subject to approval of the appropriate committee and/or Board.*

Members Present:            Dave Campbell, Ted Cushing, Dick Johns, Harland Lee, Ken Storms

Members Excused:            None

Members Absent:             Dave Hintz

Staff Present:                Melanie Fralick, Lori Jensen, Angie Figueroa-Rivas, Audrey Thurn, Kelly Von Oepen

Others Present:              None

### **I. MEETING CONVENED**

Vice Chairman Lee called the meeting to order at 3:00 P.M. It was noted that the agenda has been distributed to all members and that the meeting had been announced in accordance with the Wisconsin Open Meeting Law.

### **II. APPROVE PREVIOUS MEETING MINUTES**

Motion by Cushing, second by Storms to:

**APPROVE THE MINUTES FROM APRIL 11, 2018.**

All ayes, motion carried.

**III. CHILDREN'S LONG-TERM SUPPORT PROGRAM AND CHILDREN'S COMMUNITY OPTIONS PROGRAM PRESENTATION: PROGRAM STAFF**

Program staff Fralick, Jensen, Figueroa-Rivas, Thurn and Von Oepen provided the Committee an overview of the Children's Long-Term Support and Children's Community Options programs.

**IV. VACANCIES AND RECRUITMENT UPDATE**

Von Oepen reported on contracting with a Physical Therapist for consultation purposes.

**V. BIRTH TO 3 PROGRAM UPDATE**

Von Oepen reported a total of 55 children receiving services and provided current caseload counts by staff. A total of 16 referrals were received in April. Three were received from Forest County, seven from Oneida County and six from Vilas County. Discussion occurred on referral sources.

**VI. CHILDREN'S LONG-TERM SUPPORT SERVICES PROGRAM UPDATE**

Von Oepen reported a total of eight children on the waiting list. Three are from Forest County, four from Oneida County and one from Vilas County. Von Oepen discussed the efforts to pick up the children from the waiting list prior to the State taking the list over. Von Oepen reported the next child to be picked up from the list was referred in February 2018.

**VII. MEDICAL ASSISTANCE PERSONAL CARE PROGRAM UPDATE**

Von Oepen reported 24 consumers are currently receiving services in the Program and there are currently seven on the waiting list.

**VIII. NEXT MEETING DATE**

Wednesday, June 13, 2018 at 3:00 p.m.

**IX. ADJOURNMENT**

Motion by Campbell, seconded by Cushing to:

**ADJOURN THE MEETING.**

Meeting adjourned at 3:43 P.M.

Respectfully submitted,  
Michelle Bellile, Administrative Assistant