



THE HUMAN SERVICE CENTER

(HUMAN SERVICES BOARD 51.42/51.437)

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MINUTES of the HUMAN SERVICES BOARD

Regular Board Meeting Special Board Meeting Committee Meeting

Type of Committee: Behavioral Health

Date and Time of Meeting: Thursday, August 13, 2020 at 3:00 P.M.

Person Taking Minutes: Jessica Kaul

**Minutes reflect the recorder's notations of actions taken and are subject to approval of the appropriate committee and/or Board.*

Members Present: Dick Johns, Ron Kressin, Tom Rudolph, Nancy Tauer, Alan VanRaalte

Members Excused: Jeannie Weyers, Maggie Peterson

Members Absent:

Staff Present: Chuck Lechmaier, Donna Shimeck, Tamara Feest, Keith Haselton

Others Present: Cindy Gretzinger

I. MEETING CONVENED

Chair Kressin called the meeting to order at 3:01 P.M. It was noted that the agenda had been distributed to all members and that the meeting had been announced in accordance with the Wisconsin Open Meeting Law.

II. APPROVE PREVIOUS MEETING MINUTES

Motion by Rudolph, seconded by Tauer to:

APPROVE THE MINUTES FROM JULY 9, 2020 AS PRESENTED.

All ayes, motion carried.

III. VACANCY AND RECRUITMENT UPDATE

Lechmaier provided the committee with a vacancy and recruitment update.

The agency currently has a half-time ESP Service Facilitator vacancy, a CCS Service Facilitator vacancy, and a CSP Case Manager vacancy. An interview for the CCS Service Facilitator position was rescheduled.

Advertising for mental health technician positions will begin in September 2020.

IV. COMMUNITY ENGAGEMENT UPDATE

Shimeck updated the committee on recent community engagement efforts. She reported that HSC and the Departments of Social Services continue to hold joint staffing meetings to allow for our agencies to better coordinate treatment and care for mutual clients.

HSC continues to attend the Community Coalition of Forest County monthly meetings, Oneida County AODA Coalition meetings, Tobacco Coalition meetings, and Vilas County CST Coordinating Committee meetings. Shimeck reported that she helped moderate portions of The HOPE Coalition Conference on August 6th and 7th, 2020.

Shimeck informed the committee about a WJFW Channel 12 news segment that she took part in. The segment discussed opioid overdoses, treatment, and prevention. She noted that we hope to use this news outlet as a resource more often to help promote our agency.

V. OUTPATIENT CLINIC UPDATE

Shimeck explained that our outpatient clinic requested a Medicaid variance/waiver in order to continue to be reimbursed for telehealth services during the pandemic. The waiver was approved and is good through year-end. She also noted that the application was submitted for our annual OP clinic recertification, which takes place in September.

She reported to the committee that the SUD policies manual is nearly complete. An application for satellite offices in Forest and Vilas will be submitted to DQA.

Shimeck updated the committee on Eye Movement Desensitization and Reprocessing (EDMR) training that two staff are currently working on.

VI. COMPREHENSIVE COMMUNITY SERVICES UPDATE

Lechmaier reported to the committee that we will have a CCS site survey in September. This will be held virtually this year due to the pandemic. He informed the committee about what the surveyor will review and how we will be transmitting the records. It was noted that we applied for a CCS variance/waiver, which was approved.

Lechmaier reported to the committee that we added a new psychotherapy provider who will provide her services via telehealth. He noted that we lost Headwaters as a contracted provider due to staff reduction stemming from COVID-19 revenue loss.

Lechmaier relayed to the committee that we have implemented a new CCS survey that has been sent to community stakeholders. The survey closes August 21st, 2020. HSC hopes to use the survey feedback to drive strategic program planning.

Lechmaier discussed a state CCS training program that five HSC staff will participate in virtually on September 9th, 2020.

VII. COMMUNITY RECOVERY SERVICES UPDATE

Lechmaier provided an update about the CRS program. CRS has received its biannual monitoring review request from the Division of Care and Treatment. It was noted that we currently have nine program participants.

VIII. RESIDENTIAL CARE AND FAMILY CARE UPDATE

Lechmaier explained that as of July 1st, 2020, Family Care is an entitlement program for residents of Forest, Oneida, and Vilas counties. HSC continues to work closely with our two local managed care organizations, Lakeland Care and Inclusa.

IX. COMMUNITY SUPPORT PROGRAM UPDATE

Lechmaier updated regarding CSP. It was noted that HSC wrote a waiver/variance for the program, which was approved. HSC is intending to bring the CSP Mental Health Technician positions in-house. Advertising for these positions will begin in September.

X. WOMEN'S GRANT UPDATE

Shimeck updated the committee about the Women's Grant program. We have our first client scheduled for enrollment with an additional seven women that we hope to enroll soon. We are still waiting for the official contract from the State.

XI. EMERGENCY SERVICES PROGRAM UPDATE

Shimeck reported to the committee that the psychiatric hospitals that we partner with are starting to require a negative COVID-19 test prior to admitting new patients. HSC has learned that St. Mary's will not admit a new BHU patient if they test positive for COVID-19. She reported that this presents new issues with medical clearance and the placement process as it can take four to five hours to receive the test results back.

A. Crisis Bed Emergency Services Report

Shimeck presented the June and July crisis bed and screening report. A handout was provided to the committee.

XII. 48/938/51 MEMORANDUM OF UNDERSTANDING

Feest reported to the committee that the 48/938/51 Memorandum of Understanding (MOU) has been finalized between HSC and the three partnering DSS agencies. The MOU outlines a process for children age 17 or under who are placed under Chapters 48/938/51. Feest discussed why this MOU was needed

and noted that it will help HSC and the counties by outlining a process and assisting with communication as we assist these youth. The MOU has been reviewed by Corporation Counsels and is currently out for signatures now.

XIII. 2021 BEHAVIORAL HEALTH BUDGET: ACTION ITEM

Haselton was on-hand to present to the committee the proposed 2021 Behavioral Health Department Budget. A handout that outlined the overall all and program-level budget was distributed to the committee members. Haselton provided background and outlined for the committee how HSC arrives at the budgeted amounts. He discussed how health insurance costs, vacancies, and long-term care/hospitalizations have affected the 2021 budget numbers. The committee reviewed the budget. Motion by Tauer, second by Rudolph to:

APPROVE THE 2021 BEHAVIORAL HEALTH BUDGET IN THE AMOUNT OF \$8,361,660 AND FORWARD TO FINANCE.

All ayes, motion carried.

XIV. NEXT MEETING DATE

September 10, 2020 at 3:00 P.M.

XV. ADJOURNMENT

Chair Kressin adjourned the Behavioral Health Committee meeting at 4:10 P.M.

Respectfully submitted,

Jessica Kaul
Administrative Assistant

APPROVED