



THE HUMAN SERVICE CENTER

(HUMAN SERVICES BOARD 51.42/51.437)

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MINUTES of the HUMAN SERVICES BOARD

Regular Board Meeting Special Board Meeting Committee Meeting

Type of Committee: Developmental Disabilities

Date and Time of Meeting: Wednesday, November 9, 2022, at 3:00 P.M.

Person Taking Minutes: Melissa Gauthier

**Minutes reflect the recorder's notations of actions taken and are subject to approval of the appropriate committee and/or Board.*

Members Present: Tina Anderson, Ted Cushing(via Teams), Jennifer Dornfeld(via Teams), Ken Storms, Holly Tomlanovich (via Teams)

Members Excused: Harland Lee, Nancy Tauer

Members Absent: None

Staff Present: Tamara Feest, Melissa Gauthier

Others Present:

I. MEETING CONVENED

Secretary Storms called the meeting to order at 3:00 P.M. It was noted that a quorum was present, the agenda has been distributed to all members, and the meeting had been announced in accordance with the Wisconsin Open Meeting Law.

II. APPROVE PREVIOUS MEETING MINUTES

Motion by Anderson, second by Tomlanovich to:
APPROVE THE MINUTES FROM OCTOBER 12, 2022.
All ayes, motion carried.

III. BIRTH TO 3 PROGRAM UPDATE

Feest reported that the Occupational Therapist position has been filled and the candidate will be starting December 5, 2022.

Feest reported the program received 14 referrals in October: 1 from Forest County, 12 from Oneida County, and 1 from Vilas County. There are currently 77 participants in the Birth to 3 Program: 13 from Forest County, 42 from Oneida County, and 22 from Vilas County.

IV. CHILDREN'S LONG-TERM SUPPORT SERVICES PROGRAM UPDATE

Feest reported that the final results from the Metastar audit have been received, but credit was not given for any documentation provided during remediation.

Feest has a meeting with Metastar to discuss the results.

There are currently 200 clients enrolled in the program including 20 from Forest County, 123 from Oneida County, and 57 from Vilas County. Feest reported that CLTS is now able to start closing children out of the program that no longer have an interest in the program.

V. NEXT MEETING DATE

Wednesday, December 14, 2022, at 3:00 PM

VI. ADJOURNMENT

There being no further business, Secretary Storms declared the meeting adjourned at 3:11 PM.

Melissa Gauthier
Administrative Assistant