



THE HUMAN SERVICE CENTER

(HUMAN SERVICES BOARD 51.42/51.437)

P.O. BOX 897

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MINUTES of the HUMAN SERVICES BOARD

Regular Board Meeting Special Board Meeting Committee Meeting

Type of Committee: _____ Audit Committee _____

Date and Time of Meeting: Thursday, February 16, 2017 at 2:00 p.m.

Person Taking Minutes: Lynn Probst _____

**Minutes reflect the recorder's notations of actions taken and are subject to approval of the appropriate committee and/or Board.*

Members Present: Jenny Henkel, Dick Johns, Charles Rayala

Members Excused: None

Staff Present: Lynn Probst

I. MEETING CONVENED

The meeting was convened at 2:00 P.M. by Chairman Rayala and it was noted that posting of the agenda and media notification had taken place in accordance with the Wisconsin Open Meeting Law.

II. APPROVE AGENDA OF CURRENT MEETING

Motion by Johns, seconded by Henkel to:
APPROVE THE AGENDA AS DISTRIBUTED.
All ayes, motion carried.

III. APPROVE PREVIOUS MEETING MINUTES

Motion by Henkel, seconded by Johns to:
APPROVE MINUTES FROM JANUARY 19, 2017.
All ayes, motion carried.

IV. COMMUNICATIONS AND REPORTS - None

V. REVIEW OF INVOICES

Probst explained all vouchers as necessary. The Committee reviewed and authorized all vouchers submitted for The Human Service Center.

Motion by Johns, seconded by Henkel to:

APPROVE ALL INVOICES SUBMITTED FOR THE HUMAN SERVICE CENTER.

All ayes, motion carried.

VI. NEXT MEETING DATE

Thursday, March 16, 2017 at 2:00 pm

VII. ADJOURNMENT

Motion by Henkel, second by Johns to:

ADJOURN THE MEETING

All ayes, motion carried.

Meeting adjourned at 3:00 P.M.

Respectfully submitted,

Lynn Probst
Financial Manager