



THE HUMAN SERVICE CENTER

(HUMAN SERVICES BOARD 51.42/51.437)

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MINUTES of the HUMAN SERVICES BOARD

Regular Board Meeting Special Board Meeting Committee Meeting

Type of Committee: Developmental Disabilities

Date and Time of Meeting: Wednesday, May 11, 2022 at 3:00 P.M.

Person Taking Minutes: Melissa Gauthier

**Minutes reflect the recorder's notations of actions taken and are subject to approval of the appropriate committee and/or Board.*

Members Present: Tina Anderson, Harland Lee, Paul Millan, Holly Tomlanovich, Bob Thome

Members Excused: Ted Cushing, Ken Storms

Members Absent: None

Staff Present: Kelly Von Oepen, Melissa Gauthier

Others Present: None

I. MEETING CONVENED

Chair Lee called the meeting to order at 3:00 P.M. It was noted that a quorum was present, the agenda has been distributed to all members and that the meeting had been announced in accordance with the Wisconsin Open Meeting Law.

II. APPROVE PREVIOUS MEETING MINUTES

Motion by Tomlanovich, second by Millan to:
APPROVE THE MINUTES FROM MARCH 9, 2022.
All ayes, motion carried.

III. COMMUNITY ENGAGEMENT UPDATE

Von Oepen provided the committee with an update on community engagement opportunities that the department has been involved with. The CLTS staff attended a Transition in Action event on February 3, 2022 put on by the Wisconsin Department of Public Instruction. There is another transitions event at Rhinelander High School on May 17, 2022, from 4:30-6:30 that CLTS staff will attend as well. May 16, 2022, Family Voices and Northern Regional Center Children and Youth with Special Health Care Needs will be hosting a What's after High School, A Transition Training for Families, Youth and Providers event.

The Human Service Center staff continue to meet regularly with the tri-county's social service agencies to discuss staffing of consumers that are supported by both HSC and the tri-county Social Service Departments. The Vilas County meeting took place this morning as the meetings are scheduled the 2nd Wednesday of the month, Oneida County meeting occurs on the 3rd Tuesday of each month. Forest County Social Services and HSC meeting is held every other Wednesday.

Birth to 3 staff participated in a 4k-Early Childhood Screening event on April 29, 2022, at the elementary school in Crandon.

IV. BIRTH TO 3 PROGRAM UPDATE

Von Oepen reported there are currently 63 participants in the Birth to 3 Program: 8 from Forest County, 31 from Oneida County, and 24 from Vilas County. There were 68 participants in the Birth to 3 program at this time in 2021, 7 from Forest, 41 from Oneida, and 20 from Vilas.

The Birth to 3 Program received 18 referrals in April and 6 so far in May which included 1 from Forest County, 10 from Oneida County, and 14 from Vilas County. Referrals were received from Marshfield Clinic, Children's Hospital of WI, parents and other sources.

Von Oepen reported that HSC has hired a Speech Language Pathologist, Erin Gustafson, and she will start June 20, 2022. Kerri Nordby, HSC Birth to 3 Support and Service Coordinator, accepted the Family Educator position, which replaces the Special Educator position that HSC was unable to recruit for. HSC continues to partner with the SLP from Forest County Potawatomi who helps the Birth to 3 program with evaluations and on-going services to the families in the Forest County and Three Lakes area. HSC received an email from a SLP that is interested in working part-time in the Vilas County area so we will be contacting her to set up an interview.

V. CHILDREN'S LONG TERM SUPPORT SERVICES PROGRAM UPDATE

Von Oepen reported that there have been 11 referrals to CLTS in March and April 2022, which includes 8 from Oneida County, and 3 from Vilas County. 4 of

the 11 children are currently receiving services and the remaining 7 are in different stages of enrollment.

The CLTS department received a resignation from a CLTS Support and Service Coordinator at the end of March 2022. HSC is currently recruiting to fill the position and the caseload was divided between the 5 other CLTS Support and Service Coordinators.

CLTS and CCS staff completed a staffing on May 10, 2022 for those clients that are dually enrolled. This internal partnership is beneficial in regard to how the 20 children enrolled in both programs and their families will be supported.

Erika Brigham, Marshfield Health Systems AmeriCorps Recovery Coach and Certified Peer Specialist serving Oneida County Social Services, requested 40 brochures for CLTS and Birth to 3 be included in packets she is putting together to distribute to families requesting information on services. HSC has received referrals from her packet distributions.

The Developmental Disabilities and Behavioral Health departments completed a letter that will be sent to community partners introducing Jami Lesniak, the Intake Coordinator, as the contact person. The new referral form that was created to replace separate referral forms for each department, will also be distributed with the letter.

Von Oepen along with the CLTS Support and Service Coordinators have been meeting with the contacted providers individually to enhance the connection between the families, the agencies that are supporting the families and the CLTS Support and Service Coordinators. Brochures are also being collected from the contracted providers to give to parents of children enrolled in CLTS so they are able to make the best choice of provider for their child's services.

VI. NEXT MEETING DATE

Wednesday, June 8, 2022 at 3:00 PM

VII. ADJOURNMENT

There being no further business, Chair Lee declared the meeting adjourned at 3:40 PM.

Melissa Gauthier
Administrative Assistant