



# THE HUMAN SERVICE CENTER

SERVING FOREST – ONEIDA – AND VILAS COUNTIES

(HUMAN SERVICES BOARD 51.42/51.437)

P.O. BOX 897

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## MEETING NOTICE

There will be a meeting of the:  
**THE HUMAN SERVICES BOARD**

on

**WEDNESDAY, JUNE 16, 2021 AT 5:00 P.M.**

(Rhineland Room)

at The Human Service Center

705 East Timber Drive, Rhineland, WI

Entry: Main Entrance (follow posted signs) Handicap accessibility at main entrance.

**NOTICE:** Board members and public have the option to attend the meeting in-person, via video through Microsoft Teams Meetings or via phone through Microsoft Teams. For the call-in option, please dial: (715) 318-7586 and when prompted enter 240436835#. This number will automatically bring you to the waiting room for the meeting. To join via video, click on the following link: <http://bit.ly/38TJRqa>

Posted & Media Notified By: Melissa Gauthier

### AGENDA

*ALL AGENDA ITEMS ASSUMED TO BE DISCUSSION/DECISION ITEMS*

- I. Meeting Convenes
- II. Approval of Minutes – 5/19/21
- III. Board Training Presentation: Open Meetings Law by Daniel Foth, Interim Program Manager, Local Government Education at University of Wisconsin-Madison Extension and Andy Phillips, von Briesen & Roper, s.c.
- IV. Director's Report
  - A. Personnel Updates
  - B. COVID Protocols Update
  - C. EHR and Accounting Software Updates
  - D. 2022 Budget Preparation
- V. Report of the Administration Committee – 6/10/2021
  - A. Financial Update
  - B. 2020 Surplus: Action Item
  - C. 2022 Budget – Cost of Living Adjustment: Action Item
  - D. Limited Term Employee – Billing Specialist: Action Item
  - E. School Mental Health Counseling: Action Item
- VI. Next Meeting Dates
- VII. Adjournment

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Date Posted and Emailed to Media: Tuesday, June 15, 2021

Media Notified: The Northwoods River News, The Forest Republican, Vilas County News Review

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aides and services.  
Contact A. Paddock at 715-369-2215, ext. 3935.