



THE HUMAN SERVICE CENTER

(HUMAN SERVICES BOARD 51.42/51.437)

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MINUTES of the **HUMAN SERVICES BOARD**

Regular Board Meeting Special Board Meeting Committee Meeting

Type of Committee: System Review Subcommittee

Date and Time of Meeting: Tuesday, March 10, 2020 at 3:00 PM

Person Taking Minutes: Jessica Kaul

**Minutes reflect the recorder's notations of actions taken and are subject to approval of the appropriate committee and/or Board.*

Members Present: Ronald Kressin, Alan VanRaalte, Maggie Peterson, Ted Cushing, Paul Spencer, Jr.

Members Excused: Dave Campbell, Nancy Tauer

Members Absent:

Staff Present: Tamara Feest, Donna Shimeck, Keith Haselton, Jessica Kaul

Others Present: None

I. MEETING CONVENED

The meeting convened at 3:01 P.M. by Chair Peterson, and it was noted that the posting of the agenda and media notification had taken place in accordance with the Wisconsin Open Meeting Law.

II. APPROVAL OF MINUTES FROM FEBRUARY 17, 2020

Motion by Cushing, second by Kressin to:

APPROVE THE MINUTES AS PRESENTED FROM FEBRUARY 17, 2020.

All ayes, motion carried.

III. STRUCTURE OF HSC BOARD/COMMITTEES: ACTION ITEM

Cushing updated the committee about his recommendations for changing board and committee structure and reducing the number of Board members (Goal "B" in the Workplan handout).

His recommendations are as follows: Oneida County would have three County Board members and three citizen members. Vilas and Forest would each have two County Board members and two citizen members.

For committees, Cushing recommended the following: Finance and Buildings & Grounds committees be combined into the "Administration" committee with five members. Personnel and Policy be combined into the "Operations" committee with five members. Behavioral Health and Developmental Disability continue to each stand alone, and each would have seven members. The Board Chair would be Ex-Officio with voting rights for all four committees. Motion by Kressin, second by Spencer to:

ADOPT BOARD AND COMMITTEE RESTRUCTURING AS PRESENTED WITH A RECOMMENDED ADOPTION DATE OF MAY 2020. FORWARD TO BOARD FOR APPROVAL.

All ayes, motion carried.

IV. HSC BYLAWS UPDATE: ACTION ITEM

Feest updated the committee on proposed changes to The Human Service Center's Board Bylaws. The changes are based on Cushing's suggestions for Board/committee restructuring and generally pertain to changing of language referencing committee structure.

Feest and Cushing reviewed the current bylaws and proposed changes with the committee members and explained the reasoning for the suggested changes. The committee discussed the proposed changes. It was noted that these changes should go to Board for review in March. Motion by Spencer, second by VanRaalte to:

ACCEPT PROPOSED BYLAW CHANGES AS PRESENTED AND FORWARD TO BOARD FOR REVIEW.

All ayes, motion carried.

V. DISPUTE RESOLUTION DOCUMENTS

Feest reported that she is working to finalize the dispute resolution policies. She will provide another update at the next System Review meeting.

VI. WORKPLAN DEVELOPMENT

The Committee received an updated Recommendation Priorities and Workplan handout, which Feest reviewed. The priorities will remain Goals A, B, and C as all three remain in progress. The other three goals will be prioritized as soon as possible.

VII. NEXT MEETING DATES

March 23rd, 2020 at 4:00 PM

April 6th, 2020 at 4:00 PM

VIII. ADJOURNMENT

There being no further business, Chair Peterson
ADJOURNED THE MEETING.
Meeting adjourned at 4:00 P.M.

Respectfully submitted,

Jessica Kaul
Administrative Assistant

APPROVED