



# THE HUMAN SERVICE CENTER

(HUMAN SERVICES BOARD 51.42/51.437)

P.O. BOX 897

705 EAST TIMBER DRIVE • RHINELANDER, WI 54501-0897

TELEPHONE: 715-369-2215

FAX: 715-369-2214

## MINUTES of the HUMAN SERVICES BOARD

Regular Board Meeting     Special Board Meeting     Committee Meeting

Type of Committee:            System Review Subcommittee

Date and Time of Meeting:    Tuesday, January 12, 2021 at 3:00 PM

Person Taking Minutes:       Melissa Gauthier

*\*Minutes reflect the recorder's notations of actions taken and are subject to approval of the appropriate committee and/or Board.*

Members Present:            Ted Cushing(via video), Bob Thome (via video), Alan VanRaalte, Cheri Collins, Nancy Tauer(Departed at 3:27 PM), Maggie Peterson

Members Excused:            None

Members Absent:             Ron Kressin

Staff Present:                Tamara Feest, Keith Haselton, Donna Shimeck, Melissa Gauthier

Others Present:              None

### I. MEETING CONVENED

The meeting convened at 3:00 P.M. by Chair Peterson, and it was noted that the posting of the agenda and media notification had taken place in accordance with the Wisconsin Open Meeting Law.

### II. APPROVAL OF MINUTES FROM DECEMBER 14, 2020

Motion by VanRaalte, second by Tauer to:

**APPROVE THE MINUTES AS PRESENTED FROM DECEMBER 14, 2020.**

All ayes, motion carried.

### III. WORKPLAN UPDATE

A. Review Conflict Resolution Protocol Feedback:

Feest reported that the Conflict Resolution Protocol was revised based upon the feedback that was received from Oneida County Social Services and in line with the HSC Board By-laws.

Motion by VanRaalte, second by Tauer to:

**SUBMIT THE CONFLICT RESOLUTION PROTOCOL TO FULL BOARD FOR APPROVAL SUBJECT TO APPROVAL FROM ATTORNEY AND RE-REVIEW OF SYSTEM REVIEW COMMITTEE IF NEEDED.**

All ayes, motion carried.

- B. Review Draft Letter re Joint Agreement: Feest presented the Committee with a draft letter to the Forest, Oneida, and Vilas Board Chairs in regard to the Joint Agreement. The Committee reviewed the draft letter.

Motion by Tauer, second by Collins to:

**ACCEPT DRAFT LETTER AS WRITTEN, FORWARD TO BILL KORRER FOR HIS SIGNATURE, AND THEN TO FULL BOARD FOR THEIR KNOWLEDGE.**

All ayes, motion carried.

- C. Updates re Board Training Goal: Feest presented the Committee a list of training topics for the Board. Feest reported to the Board that she has been in contact with WCA and WCA is willing to come to the Board meetings to discuss several of the topics. Feest reported that some of the trainings will be completed by WCA and some will be handled by HSC staff. Feest will work with WCA to schedule the trainings and the goal is to complete the trainings in 2021.

IV. **NEXT MEETING DATES**

Tuesday, February 2nd, 2021 at 3:30 PM

V. **ADJOURNMENT**

Peterson called the meeting adjourned at 3:31 P.M.

Respectfully submitted,

Melissa Gauthier  
Administrative Assistant