



THE HUMAN SERVICE CENTER

SERVING FOREST – ONEIDA – AND VILAS COUNTIES

(HUMAN SERVICES BOARD 51.42/51.437)

P.O. BOX 897

705 EAST TIMBER DRIVE • RHINELANDER, WI 54501-0897

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MEETING NOTICE

There will be a meeting of the:
ADMINISTRATION COMMITTEE
of the Human Services Board

on
THURSDAY, NOVEMBER 12, 2020 at 4:00 P.M.

(Rhineland Room)

at The Human Service Center

705 East Timber Drive, Rhineland, WI

Entry: Main Entrance (follow posted signs) Handicap accessibility at main entrance.

NOTICE: Board members and public have the option to attend the meeting in-person or via phone. For the call-in option, please dial: (715) 365-3976. This number will automatically connect to the meeting.

Posted & Media Notified By: Melissa Gauthier

A quorum of the Human Services Board and various Human Services Board committees may be present at this meeting. No business will be discussed nor any action taken by the Human Services Board or any other Human Services Board committee, other than the committee listed on this notice

AGENDA

ALL AGENDA ITEMS ASSUMED TO BE DISCUSSION/DECISION ITEMS

- I. Meeting Convenes
- II. Approval of Minutes from October 15, 2020
- III. Review and Consideration of Invoices of The Human Service Center:
Action Item
- IV. 2020 YTD Financial Update
- V. 2019 Audit Report: Discussion
- VI. Accounting software: Discussion
- VII. Data Collection Survey Results
 - A. Determine Meeting Frequency: Action Item
 - B. Determine Types of Data to be Shared and Frequency of Presenting Data:
Action Item
- VIII. Position Reclassification
 - A. Custodian: Action Item
- IX. Next Meeting Date
- X. Adjournment

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aides and services. Contact A. Paddock at 715-369-2215, ext. 3935.

Date Posted and Emailed to Media: Monday, November 9, 2020

Media Notified: The Northwoods River News, The Forest Republican, Vilas County News Review